

WHO's Responsible for Accessibility of Online Courses?

Disability Resource Center	FIU Online	Instructor	Instructional Designer
<ul style="list-style-type: none">Assists the university in fulfilling its commitment to educate and serve students with disabilitiesCreates/maintains awareness of the disability experience among faculty & staffReviews and determines student eligibility for accommodationLeads efforts to ensure students are appropriately accommodated<ul style="list-style-type: none">Notifies faculty & FIU Online when an accommodation is requiredAdministers other reasonable auxiliary aids & services.Provides students with alternative format for needed material	<ul style="list-style-type: none">Provides media captioning resources for course accommodationsDevelops best practices, guidelines and training materialsOffers professional development sessions for instructors/Instructional DesignersReviews courses for accessibilityProvides feedback and support to instructors/Instructional DesignersMaintains accessibility website for instructors/Instructional DesignersSupports Disability Resource Center accessibility plans and structure	<ul style="list-style-type: none">Designs instructions and creates/ revises supporting documents using accessibility guidelinesEnsures materials created in Microsoft Word, PowerPoint, and Adobe Acrobat PDF can be accessed by users of assistive technologyRetains original files in electronic form (PPT, Word, Excel, etc.)Provides a text equivalent for every non-text element (Complex Images, equations, graphs, etc.)Uses color appropriately (contrast, symbols, graphs, etc.)Uses captioned media whenever possibleProvides transcription and/or captions for video and audio materials or provides alternate sources for inaccessible content when applicableSupplies the Disability Resources Center and/or Instructional Designer with course materials needed upon request for an accommodation	<ul style="list-style-type: none">Designs course using accessibility guidelinesDesigns clear & consistent navigation using accessibility guidelinesEnsures course appears and operates in predictable ways (consistency)Ensures all functionality is available via keyboardEnsures instructional materials provided by instructors support accessibility guidelines and can be accessed using assistive technologyAdds accessibility statement within the syllabusChecks accessibility of required software & web applications within CanvasSupplies the Disability Resources Center with course materials needed upon request for an accommodation